

## **Enrollment Period:**

**OCT, NOV, DEC** of each year for the following Class Year (*Example: enroll in 2021 = Class Year 2022*)

- Each HCFG member can sponsor ONE potential member per year.

## **SPONSOR RESPONSIBILITIES:**

**A SPONSOR IS RESPONSIBLE FOR COMMUNICATING & ENSURING THAT THE END-TO-END PROCESS IS FOLLOWED & COMPLETED CORRECTLY.**

- Sponsors must **know the person** they sponsor for a reasonable amount of time and must be able to vouch for their good character and their suitability to be a member of HCFG.
- Sponsors are responsible for **educating the person** they sponsor in ALL the rules and customs of HCFG.
- Sponsors are responsible for **all submissions and communications** surrounding the Application Process and the Potential New Member Process.
- The Sponsor is **responsible for forwarding and explaining Club emails** to the person they sponsor. The Potential New Members will NOT be included in the Membership email distribution list.
- Sponsors must **attend Club Meetings with the person** they sponsor.
  - If the Sponsor is not present, credit for attending the meeting will not be given to the person sponsored.
  - **IF YOU CANNOT ATTEND THE MEETINGS TOGETHER, THEN DO NOT SPONSOR A POTENTIAL MEMBER.**

**There will be NO exceptions for any reason.**

## **DEADLINE TO ENROLL:**

**A completed application is due by 12/31/20xx... the year Prior to your Class Year** (*Example: app due by 12/31/21 for Class Year 2022*)

Definition of Enrolled is HCFG documented receipt of a completed application.

Definition of a completed application includes:

- \$150 membership fee (refundable if membership is not achieved by the December club meeting)
- \$50 processing fee (non-refundable)
- Signatures and Dates
- **All** information requested on the Application
  - If no NRA number, then must submit a Paid NRA Application Receipt by 12/31/20xx. Membership will not be granted until a valid NRA number is received by HCFG. *See section: Deadline to Complete Requirements.*
  - If no IN Handgun License number, then must submit a Paid IN Handgun License Application Receipt by 12/31/20xx. Membership will not be granted until a valid IN Handgun License number is received by HCFG. *See section: Deadline to Complete Requirements.*

***NOTE: Due to potential delays, it is preferred that the Applicant obtain their IN Handgun License and NRA Membership before an HCFG Membership Application is submitted.***

**There will be NO exceptions for any reason.**

**FULFILLING REQUIREMENTS:**

- January 1st - Start completing membership Requirements
- Must have a completed application to begin fulfilling requirements
- Nothing from the prior year will be counted

**There will be NO exceptions for any reason.**

**REQUIREMENTS FOR POTENTIAL MEMBERS:**

- 1) Attend 3 Monthly Club Meetings **WITH your Sponsor**
- 2) Attend 1 Work Detail
- 3) Attend 1 Safety & Club Orientation Session
- 4) Shoot in 1 Steel Shoot event
- 5) A vote of the Club Members
- 6) A vote of the Board of Directors

**There will be NO exceptions for any reason.**

**Deadline to Complete Requirements** - The December Club Meeting of your Class year

**There will be NO exceptions for any reason.**

**Membership Fee will be applied to the Class year ONLY** (even if requirements are completed in December)

**There will be NO exceptions for any reason.**

**If Requirements are NOT completed by the Deadline:**

- Either: The Membership Fee will be refunded and the new member process ends.
- Or: Applicant will join the next year's Class and RE-COMplete ALL REQUIREMENTS in the following year.